**Request for Pathways Credit**

For 1954, 2954, 3954, 4954 Departmentally Administered Study Abroad Experiences

1. **Process**

You can apply annually for Pathways approval for your departmentally administered Study Abroad experience by completing the following:

1. Fill out the study abroad information table and Pathways justification below.
2. Attach the syllabus.
3. Once complete, submit a single PDF proposal documentation approved by college/dept (process varies) to Jenni Gallagher (jennigal@vt.edu) for review/approval by UCCGE.
4. Once approved by UCCGE, Jenni Gallagher will notify the Office of the University Registrar that the Study Abroad experience may carry the Pathways tag for the requested term.
5. **Course Information**

*Disclaimer: This is a temporary approval for credit for a Study Abroad course. This paperwork must be completed each time the experience is offered. The UCCGE will review and respond within two weeks of receipt following the academic year calendar. If you are seeking a more permanent Pathways course designation, please follow the process for New and Revised Courses:* [*https://www.pathways.prov.vt.edu/proposal-forms.html*](https://www.pathways.prov.vt.edu/proposal-forms.html)*.*

Complete the following information regarding the Study Abroad experience:

|  |  |
| --- | --- |
| Course Number and Title |  |
| Home Department |  |
| Instructor of Record |  |
| The term the experience will be offered |  |
| The single Pathways core concept (e.g. Discourse) for which you request credit (you can only choose one) |  |
| Location of experience |  |

1. **Pathways Justification**

In the space below, describe how the Study Abroad experience fits the requested Pathways Concept. A study abroad experience can only be approved to meet ONE Pathways concept. Read all about the concepts: <https://www.pathways.prov.vt.edu/structure-concepts-learning-outcomes.html>.

List the student learning outcomes that in the Pathways Concept and describe how the course—through assignments, lectures, projects, etc.—meets the SLOs (note: for all concepts except for Discourse, you only need to list a majority of the concepts). Please include specific examples of *how* students are going to meet each outcome (what activities, assignments, etc. will they engage with?), and *how you will know* that they have met the outcome (how will you evaluate their acquisition of the knowledge/skill?).